

**PART 4  
FORM OF TENDER**

---

**PART 4 FORM OF TENDER**

---

To : Singapore Sports School Ltd  
1 Champions Way  
Singapore 737913

---

From:

Name(s) of Tenderer(s) <sup>1</sup>: \_\_\_\_\_

Address of Tenderer(s): \_\_\_\_\_

Contact Person and Email Address: \_\_\_\_\_

Tel No/DID No: \_\_\_\_\_ Fax No: \_\_\_\_\_

---

**TENDER REFERENCE: 23/0007**

**TERM CONTRACT FOR SINGAPORE SPORTS SCHOOL LTD FOR (1) PROVISION OF CATERING SERVICES FOR A PERIOD OF THREE YEARS FROM 1 JANUARY 2024 TO 31 DECEMBER 2026 WITH AN OPTION TO EXTEND FOR ANOTHER THREE YEARS AND (2) OPERATION OF CAFÉ CUM BOOKSHOP FOR A PERIOD OF ONE YEAR FROM 1 JANUARY 2024 TO 31 DECEMBER 2024 WITH AN OPTION TO EXTEND ANNUALLY FOR UP TO A MAXIMUM OF FIVE YEARS**

1 We offer and undertake on your acceptance of this Tender Offer to supply of goods and services as specified in the Requirements Specifications in accordance with the Instructions to Tenderers in your Invitation to Tender and the terms and conditions as agreed upon between you and us.

2 Our Tender Offer is fully consistent with and does not contradict or derogate from anything in your Invitation to Tender. We may include in our Tender Offer alternative offer(s) which comply with your Invitation to Tender.

3 Where required by you, we shall execute a formal agreement in the appropriate form incorporating the terms and conditions as agreed upon between you and us. Until the said

---

<sup>1</sup> If the Tender Offer is submitted by a consortium, each member of the consortium shall be named. The Lead Member of the consortium shall submit the Tender Offer on behalf of the consortium members. Documentary proof must be provided that the Lead Member is authorised by all members of the consortium to submit, sign the Tender Offer, receive instructions, give any information, accept any contract and act for and on behalf of all the members of the consortium. Each member of the consortium shall be listed. For example, the Name(s) of Tenderer(s) field should read "[Name of Lead Member], acting in its own name and in the name and for and on behalf of [Name(s) of other Consortium Member(s)]".

---

**PART 4 FORM OF TENDER**

---

formal agreement is executed, this Tender Offer together with your written acceptance, shall constitute a binding agreement between us.

4 OUR OFFER IS VALID FOR **SIX (6)** CALENDAR MONTHS FROM THE CLOSING DATE OF THIS INVITATION TO TENDER.

5 We agree that as and when requested by you, we shall extend the validity of our Tender Offer for one or more periods not exceeding in total \_\_\_\_\_ calendar months.

6 Our price (herein referred to as "the Contract Price") for the goods and services to be supplied by us is attached in Part 5 – Schedule of Tender.

7 We are registered/not registered\* with the Expenditure and Procurement Policies Unit (EPPU) of the Ministry of Finance (MOF) under the following supply category/head(s) as specified in the Invitation to Tender:

Supply Head	Financial Grade	Expiry

(If the tender is submitted by a consortium, the registration status of every member in the consortium must be listed.)

\* delete where applicable

8 We further undertake to give you any further information which you may require.

9 We understand that you are not bound to accept the lowest or any Tender Offer you may receive. The undersigned, confirm, after personal scrutiny that the documents used by the undersigned compiling this Invitation to Tender are true copies of the documents included in the Tender Documents.

10 We undertake if our Tender Offer is accepted to commence the delivery of the goods and services on the date or dates specified in the Letter of Acceptance/Purchase Order.

11 We warrant, represent and declare that we have the power to enter into, perform and deliver, and have taken all necessary action to authorise our entry into, performance and delivery of, the binding agreement upon your written acceptance of our Tender Offer.

---

PART 4 FORM OF TENDER

---

12 We declare that neither we nor any of our partners/directors and first-level subcontractors have been debarred or currently under investigation for debarment from participating in any public sector contracts.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Tenderer's (as \*Principal/Agent)  
Company or Business Registration No:

Tenderer's official Stamp<sup>2</sup>:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Authorised Signature<sup>2</sup>

\_\_\_\_\_  
Name & Designation

(\*Delete whichever is not applicable)

**NOTICE:** This Form duly completed MUST accompany every Tender OFFER. Any change to its wordings may render the Tender liable to DISQUALIFICATION.

---

<sup>2</sup> The Lead Member's registration number, official stamp and authorised signature must be provided.

---

**PART 4 FORM OF TENDER**

---

**PARTICULARS OF TENDERER**

<b>Name of Tenderer:</b>
--------------------------

**DETAILS OF COMPANY'S SHARE OWNERSHIP**

The Tenderer is required to indicate the name and address of any person, company or corporation which owns, whether directly or indirectly, **at least 50%** of the total number of shares in the Tenderer.

Name of Person, Company or Corporation	Address	Share Holding		
		Quantity	Percentage	Class

**CONTACT PERSON**

Name(s): \_\_\_\_\_

DID No: \_\_\_\_\_

HP No : \_\_\_\_\_

Fax No : \_\_\_\_\_

Email : \_\_\_\_\_